

Government of the People's Republic of Bangladesh
Ministry of Youth & Sports
Bangladesh Secretariat Dhaka.

Ref No.: 34.092.014.00.00.24.2012- 177

Date: 15 May 2017

From: MD. Tajul Islam
Assistant Chief
Ministry of Youth & Sports
Bangladesh Secretariat, Dhaka.

To: Chief Accounts Officer
Ministry of Youth & Sports
Secretariat Bhaban, Phase- 03
Segunbagicha, Dhaka.

Subject: Permission for participation in the Pre-shipment Inspection in Germany under the Project of 'Installation of Synthetic Hockey Turf and Replacement of Existing International Standard Synthetic Athletic Track at BKSP'.

Dear Sir,

The undersigned is directed to convey the Government's approval to the following Officials to visit Germany for Pre-shipment Inspection and gathering practical experience on how to produce and protect Synthetic Athletic Track under the project of 'Installation of Synthetic Hockey Turf and Replacement of Existing International Standard Synthetic Athletic Track at BKSP' from 24-05-2017 to 30-05-2017 or 07(Seven) days from the nearest possible date (excluding travel and transit period).

02. Name & Designation of the Officials:

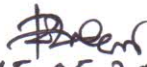
- (I) Mr. A B M Ruhul Azad Joint Secretary, Director (Admin & Finance), BKSP.
- (II) Mr. Shah Ashraf Ali, Executive Engineer, BKSP.
- (III) Mr. MD Ashiq Ikhtiyar Alam, Director, The Modern Builders Ltd.
- (IV) Mr. MD Meraj Marzukh Alam, Director, The Modern Builders Ltd.
- (V) Mr. Shamsul Arafin Khan, Representative, The Modern Builders Ltd.

03. Terms and conditions:

- (A) All expenses in this regard will be borne from the fund of supplier except Pocket money, transit and terminal charge.
- (B) The period of travel, stay and transit will be treated as on duty.
- (C) They will draw their usual pay and allowances from Bangladesh in local currency. Overstay will not be permitted.
- (D) They will have to submit a visit report to the Ministry of Youth and Sports as well as Director General, BKSP with 15 days after their return from the visit.

04. This order is issued with the approval of the competent authority.

Sincerely Yours,


15.05.2017

(MD. Tajul Islam)
Assistant Chief

Phone: +8802 9565186

E-mail: taislam.bd@gmail.com

Copy for kind information and necessary action (Not in order of seniority):

- (01) Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
- (02) Principal Secretary, Prime Minister's office, Dhaka.
- (03) Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.

P.T.O

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- (04) Secretary, Ministry of Foreign Affairs, Dhaka (With request to issue necessary Note Verbale in favour of the Officials).
- (05) H.E. Ambassador of the Federal Republic of Germany, 178 Gulshan Avenue, Gulshan-2, Dhaka-1212.
- (06) H.E. Ambassador of Bangladesh in Germany, Kaiserin-Augusta-Allee 111, 10553 Berlin, Germany.
- (07) Director General, Directorate of Immigration and Passport, Agargaon, Dhaka.
- (08) Joint Secretary (Sports), Ministry of Youth & Sports.
- (09) Director General, BKSP.
- (10) Mr. A B M Ruhul Azad Joint Secretary, Director (Admin & Finance), BKSP.
- (11) General Manager, Foreign Exchange Policy Department, Bangladesh Bank, Dhaka.
- (12) P.S to the Honorable State Minister, Ministry of Youth & Sports.
- (13) Director, Hazrat Shahajalal (RA), International Airport, Dhaka.
- (14) P.S to Secretary, Ministry of Youth & Sports.
- (15) Mr. Mohammad Selim Hossain, Assistant Chief, Ministry of Youth & Sports.
- (16) P.S to the Honorable Deputy Minister, Ministry of Youth & Sports.
- (17) Mr. Shah Ashraf Ali, Executive Engineer, BKSP.
- (18) Chief Accounts Officer, Ministry of Youth & Sports.
- (19) Accounts Officer, Ministry of Youth & Sports.
- (20) Mr. MD Ashiq Ikhtiyar Alam, Director, The Modern Builders Ltd.
- (21) Mr. MD Meraj Marzukh Alam, Director, The Modern Builders Ltd.
- (22) Mr. Shamsul Arafin Khan, Representative, The Modern Builders Ltd.
- (23) Office Copy.



15.05.2017

(MD. Tajul Islam)
Assistant Chief